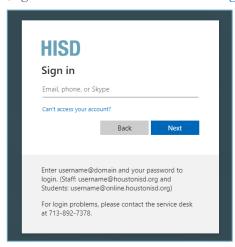
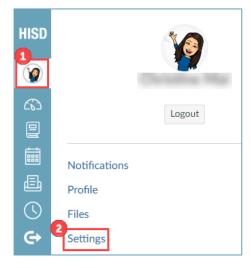


Student Generates Pairing Code

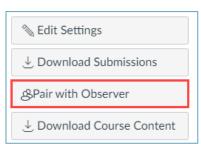
1. In a browser window, student will go to https://canvas.houstonisd.org/ and log in with their HISD credentials (login: s#####@online.houstonisd.org/).



2. Student clicks on Account. Then click on Settings.



3. Student clicks Pair with Observer on the right side of the screen.





4. Pairing Code will generate. Copy the pairing code to link Parent/Observer account to the student. To close the window, click **OK**.

Note: Pairing code is alphanumeric and case sensitive. The pairing code will expire after seven days or after its first use. A different pairing code must be generated for each parent/observer being paired with the student. If the student is having issues with generating a parent

code, please reach out to your student's Canvas LMS Admin.

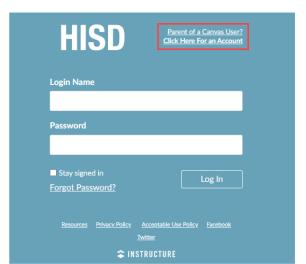


Creating a Canvas Parent/Observer Account

Note: You will only have to create a parent account once. Once you have an account, you will be able to view student information through the Canvas Parent app.

1. In a browser window, go to <u>HoustonISD.org/canvasparents</u> and click "Parent of a Canvas User? Click Here For an Account".

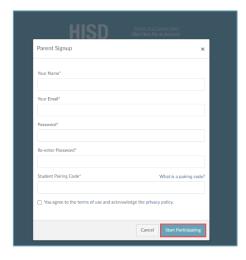
Note: If you are an HISD employee, best practice is to use your personal email address when creating a Parent/Observer account. When



logging on the Canvas Parent App on mobile devices, best practice is to scan the **QR for Mobile Login**.



- 2. Enter signup details. Then click Start Participating.
 - For instructions on how to find a student pairing code, please see *Student Generates Pairing Code* section above.



3. Parents/observers can begin observing their student in Canvas immediately.

Note: Parents/observers will only be able to observe published courses the student is currently enrolled in and have been published by the instructor. For more information about Parent/Observer account permissions, please <u>click here</u>.



Observing Additional Students

1. Additional student generates pairing code.

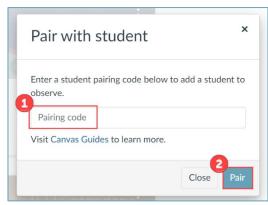
Note: For instructions on how to find a student pairing code, please see Student Generates Pairing Code section above.

2. On the parent/observer dashboard, click the drop-down bar with the student's name. Click Add Student.





3. Enter the additional student's pairing code and click Pair.



4. Parents/observers can begin observing the additional student in Canvas immediately.

Note: Parents/observers will only be able to observe published courses the student is currently enrolled in. For more information about Parent/Observer account permissions, please <u>click here</u>.



Logging in to your Parent/Observer Account

- 1. Go to HoustonISD.org/canvasparents.
- 2. Enter your login [1] and password [2].
- 3. Click the Log In button [3].

